

# REVOLVE

## VENDOR OPERATIONS GUIDE

January 1

# 2015

VERSION 4.2015

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Following the requirements stated within these guidelines will ensure that shipments will be properly packaged, labeled, transported, tracked, and received into the Eminent Inc. warehouse. Items shipped without compliant packaging will be refused at Eminent's receiving dock and returned to the vendor at the vendor's expense. By shipping an order to Eminent you are indicating your agreement to the terms and conditions contained in Eminent's purchase orders and the guidelines contained herein. Please read them carefully.

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Cerritos, CA 90703

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## **INTRODUCTION:**

We would not be able to serve our customers without your products and support. The Eminent, Inc., (“REVOLVE”) Vendor Operations Guide is supplemental to our posted terms and conditions (see [http://box.myblueadmin.com/images/downloads/REVOLVE PO Terms & Conditions.pdf](http://box.myblueadmin.com/images/downloads/REVOLVE_PO_Terms_&_Conditions.pdf)), REVOLVE’s Shipping and Billing Requirements and the terms and conditions contained on REVOLVE’s Purchase Orders. It is meant to act as a “Users Manual” to ensure that your products flow into our warehouse and to our customers quickly and efficiently. Please be sure to read this guide carefully and forward it to any areas within your company that include Sales, Shipping, Accounts Receivable, etc. Although this guide is more extensive than our previous Vendor Operations Guide, we feel that this is within industry standards and we appreciate your support in growing with us as we grow. Please contact your designated REVOLVE buyer with any specific questions. These guidelines are effective January 1, 2015 and will replace any and all previous versions of the REVOLVE Vendor Guide that you may have received. We look forward to a long partnership with you!

## **PURCHASE ORDER FULFILLMENT**

Vendors must confirm receipt of all orders when they are submitted by a REVOLVE buyer, or the Buyer's Assistant. The REVOLVE Buyer who placed an order must be notified of any changes or issues with the purchase order placed at the time that the order is received by the Vendor.

**Shipping Windows:** Merchandise must ship within the window defined, as early as the start date and no later than the cancel date, unless otherwise approved by written authorization from REVOLVE.

1. Purchase orders must ship complete and in their entirety on or before the cancel date. Partial or late shipment is allowed only when pre-approved in writing by a REVOLVE Buyer.
2. Orders that will not be shipped in their entirety on or before the cancel date must be pre-approved in writing by the REVOLVE buyer and the Shipping Approvals team. REVOLVE may ask for an additional item discount and vendor funded expedited shipping as a condition precedent to authorizing a partial or late shipment.
3. If an order is shipped incomplete without REVOLVE's prior written approval, the vendor will incur a fee equivalent to 5% of the order value and/or the order may be returned to vendor at vendor's expense.
4. All orders shipped past the cancel date will be subject to vendor funded expedited overnight shipping and the following conditions:
  - A 5% discount if received 1 – 7 days late
  - A 10% discount if received 8 – 14 days late
  - A PO past 15 days will be subject to additional fees in amounts to be determined on a case by case basis. A REVOLVE Shipping Approvals team representative will contact you with further details under these circumstances.

**PO Modifications:** Substitutions in style, color, price, form, size, quantities, fabric, or form require written pre-authorization by a REVOLVE representative prior to shipping. Substitutions arriving at our warehouse without written pre-authorization will be rejected and returned to vendor at the vendor's expense, through a chargeback.

1. Shipments exceeding ordered quantity, containing previously cancelled purchase orders, or that are otherwise not in compliance with the purchase order will be refused at the dock and returned to the vendor at the vendor's expense.
2. Please inform your REVOLVE buyer of any changes to a PO prior to shipping, including but not limited to the following:
  - a. Updated product information, including changes to the exact style or color
  - b. Any change in unit cost, style number, quantities, color names, etc.

Please note: Any changes to a PO may result in REVOLVE changing unit quantities or cancelling a style/order.

3. REVOLVE prides itself on being able to fulfill customer special orders, pre-orders and requests for items that are no longer in stock ("Special Requests"). The cooperation of our vendors is critical to our maintenance of this service for our customers. If a vendor has confirmed an order that is tied to a Special Request and the vendor subsequently has to cancel or is unable to fill the Special Request order, REVOLVE will ask for a credit of 25% off the retail price for that canceled order and/or style(s).

**PO Requirements:** Please provide your REVOLVE buyer with the following production descriptions:

1. Product description
2. Fabric contents
3. Selling points

#### 4. Product measurements

**Defective Merchandise:** All merchandise sold by REVOLVE shall be of the highest quality and guaranteed to be free of defects, and to hold up to normal wear and tear within the first 90 days of a customer's purchase. If a customer returns an item as damaged or defective within 90 days of the customer's purchase, REVOLVE holds the right to return the damaged good(s) to the vendor at the vendor's expense and to claim a credit for the original price paid.

**Return Authorizations:** All Return Authorization ("RA") credits are fully redeemable for cash within 15 days of an RA request. If a substitution does occur, REVOLVE reserves the right to keep the item at a 25% discount.

**Competitor Sites:** In the event that an item was sold to REVOLVE by the vendor is discovered being retailed by a vendor that is not an authorized discount retailer within 60 days of such item going live on the REVOLVE website, a 50% discount off of the wholesale cost will be required. In addition, REVOLVE will reserve the right to list such product(s) at a price that matches that of the discount retailer(s). A chargeback to vendor will be reflected on vendor's next invoice under these circumstances. See Chargeback Rates below for additional details.

### **CONTAINER, PALLET, & PACKAGING REQUIREMENTS**

Items, containers and packaging that fail to comply with below requirements will be refused by REVOLVE at the warehouse and returned to vendor at the vendor's expense, through a chargeback.

#### **CONTAINER REQUIREMENTS:**

1. The exterior of all shipping containers must be clearly labeled with the following:
  - The brand name that the product(s) are to be marketed under and/or the brand name that the product(s) are known; and
  - The PO number.
2. If a PO spans multiple containers, the exterior of each container must clearly be marked to indicate that they are part of a group of boxes and how many boxes make up the PO, e.g. "Box 1/3", "Box 2/3", "Box 3/3".
3. Containers must not exceed a weight limit of 50lbs. in weight unless clearly marked with a "heavy weight" warning. The "heavy weight" warning must be viewable from both the top and sides of each applicable container.
4. All containers must properly protect the contents during transit and receipt to the REVOLVE warehouse.
5. Each container must contain product that is responsive to only one PO, with the exception of backorders. For additional information on Backorders please reference page 8.

#### **PALLET REQUIREMENTS:**

1. All non-parcel shipments MUST BE PALLETIZED, FLOOR LOADED SHIPMENTS WILL BE REJECTED AND RETURNED TO VENDOR AT VENDOR'S EXPENSE.
2. Each pallet must be labeled with a designation that is pallet #\_\_\_ of \_\_\_ pallets in the upper right corner of one of the sides of the unitized load so that it is easily located.
3. All pallets must be stretch-wrapped in plastic with a "DO NOT BREAK STRETCH-WRAP" or "DO NOT BREAK DOWN" notification to the carrier, and a "DO NOT ACCEPT IF WRAP IS TAMPERED WITH OR BROKEN" notification to our dock.
4. Pallet exchange is not available.

5. Merchandise must not overhang pallet edge.
6. Broken or damaged pallets are not acceptable and may be rejected at the vendor's expense.
7. Pallets must not be built over 50 inches high, including the pallet dimensions.

**PACKAGING REQUIREMENTS:**

1. All products/units must be clearly and uniquely labeled on the outside of their packaging with the following information: style number, color, and correct size. All information listed on the outside packaging of products/units must match the PO and the tag that is sewn into the garment.
2. All products must be individually poly-bagged, sealed, and labeled on the outside of each bag; the labels on the outside of the bag must include style number, color\*, and size (as mentioned above).
  - a. Color codes\* must always be accompanied by a color description that matches the color described on the PO. Sub-categories for patterns must also be described.
  - b. For each sealed poly bag or shrink-wrapped item, a moisture-absorbing packet must be included to prevent water damage to the garment.
3. All individual SKU items must be contained within a single package. REVOLVE will not accept products that require assembly of multiple separate pieces at REVOLVE's receiving dock (e.g. Swimwear with two pieces loose in carton or without hygienic liner pre-applied by vendor).
4. Garments of the same body must all be packaged similarly (ie. Either all hanging or all folded and poly sealed).
5. Empty spaces ("voids") within containers must be filled with a sufficient amount of packing material/void fill to ensure that the contents of the container are not damaged during transit.
6. If the box that a product is to be retailed in (e.g. shoe boxes, jewelry boxes, sunglass boxes, etc.) is received in damaged condition, REVOLVE reserves the right to request a replacement merchandise box for that product. If the vendor is unable to provide a replacement merchandise box, REVOLVE reserves the right to either return the merchandise or to keep the merchandise subject to an additional 15% discount off of the wholesale price.

**Apparel**

All apparel must be placed in a sealed poly bag or shrink-wrapped. The sealed poly bag/shrink wrap should not protrude more than 3 inches past the dimensions of the product. Items on hangers must include a hangtag with the style number, color, and size of each item that matches the information on the tag sewn into the garment. Please ensure that all hangers are durable enough to support the weight of the garment.

**Accessories**

All accessories (e.g. sunglasses, handbags, lingerie, jewelry, belts, hats, etc.) must be packaged in sealed poly bags, plastic zipper locking bags, or a cardboard container. Each accessory bag/container must be labeled with a typed sticker on the outside that lists the style number, color, and size of the item inside.

**Footwear**

Voids within footwear containers must be filled with a sufficient amount of packing material/void fill to ensure that the contents of the container are not damaged during transit. All individual footwear units must be boxed and filled with proper fill, bubble wrap, corners, or paper to support the life of the shoe and its shoe box through receipt at REVOLVE's warehouse, and delivery to the customer.

## **Assembly**

All merchandise must be shipped to REVOLVE in a “ready to sell” condition. If there are multiple pieces to a single item, all pieces must be contained in the same packaging. REVOLVE does not accept products requiring assembly. Examples of items requiring assembly include:

- Bikinis: tops and bottoms should be packaged as one item, if sold as a set. If sold separately, each piece should be packaged individually.
- Hygienic liners: must be applied to the bottoms of all Women’s swimwear.
- Jewelry: each item must be in its own container (i.e. zipper locking poly bag or jewelry case).
- Handbags: dust bags must be included with each individual handbag ordered, either folded inside the handbag or placed in the same poly bag.
- Sunglasses & Watches: must be shipped pre-packed in their respective case. A typed sticker with the style number and color must be placed on the outside of each case.
- Belts: must be packaged in a sealed poly bag. A typed sticker with the style number, color, and size must be placed on the outside of each individual package.

## **SHIPPING LABEL REQUIREMENTS:**

Shipping labels that do not comply with the requirements listed below will be refused by REVOLVE’s warehouse and returned to the vendor at the vendors expense, through a chargeback.

All containers must be addressed to Eminent, Inc. or REVOLVE, not to any individual person. Shipping labels must be clearly visible, but should not cover the seam of the container so as to be damaged when the container is opened.

1. All shipping labels must have the following information:
  - a. To:
  - b. From:
  - c. REVOLVE PO#:
2. Each container should contain contents to only one PO (with the exception of backorders).

## **SHIPPING REQUIREMENTS:**

Shipments that do not comply with the requirements listed below will be refused by REVOLVE’s warehouse and returned to the vendor at the vendors expense, through a chargeback.

**Shipping Approval:** Authorization to ship must be obtained by email before any order is shipped. Authorization to ship and REVOLVE’s shipping account information will be provided upon written request to [shippingapprovals@revolvemail.com](mailto:shippingapprovals@revolvemail.com). An email Request for Authorization to Ship must include the packing list and/or invoice. Packing slip and/or invoice provided must contain the following information:

1. REVOLVE PO#
2. REVOLVE PO Start Date and Cancel Date
3. Vendor Style #
4. REVOLVE Style Description
5. Color (color code must be accompanied by the color description)
6. Unit cost of each style
7. Quantities ordered of each style broken down by size scale

## SHIPPING METHODS:

REVOLVE's preferred method of shipping is UPS Ground. Please use REVOLVE's UPS account via freight collect to ship to REVOLVE instead of billing REVOLVE on the packing slip. REVOLVE's UPS account number will be given at the time of approval from REVOLVE's shipping approvals department. REVOLVE's preferred freight method is a third party FedEx account, EZ Worldwide. For international or other shipping methods please contact Shipping Approvals by email at [shippingapprovals@revolvemail.com](mailto:shippingapprovals@revolvemail.com).

## BACKORDER REQUIREMENTS:

1. Whenever possible, vendors should consolidate backorders for shipment to avoid shipping partial containers or small unit quantity containers/parcels.
2. Shipment of backorders past the agreed upon cancel date is not allowed. Backorders shipped past the agreed upon cancel date will be rejected at the REVOLVE warehouse and returned to the vendor at the vendor's expense.
3. Any style information that changes for backorders must be relayed to the REVOLVE buyer and the Shipping Approvals team via email at [shippingapprovals@revolvemail.com](mailto:shippingapprovals@revolvemail.com) prior to shipping.
4. When there are two or more POs per container, the shipping label must list every PO found within that container.
5. If unable to list all PO's on the shipping label, the vendor must state "Multiple PO's" on the label instead. When "Multiple PO's" are designated on the shipping label, there should be no other reference to a specific PO# on the container.
6. All "Multiple PO" containers must include a detailed packing slip that states the "Ship To" Address, the "Ship From" Address, the REVOLVE PO#, the Style #, the item Title/Description, and Quantity for each item contained within the container.
7. The detailed packing slip should be placed inside the container or in a waterproof envelope secured to the exterior of the container.

## PACKING SLIP REQUIREMENTS:

All shipments must contain a packing slip, including small parcel shipments. Shipments that do not comply with the requirements listed below will be refused by REVOLVE's warehouse and returned to the vendor at the vendors expense, through a chargeback.

1. The packing slip must be easily identifiable either within the container or in a waterproof pouch, secured to the exterior of the container. Packing slips directly attached or printed onto the outside of the container are unacceptable.
2. If there are multiple containers in the shipment, the packing slip must be with the first container in the shipment, and must include every item for the entire shipment.
3. Each container's packing slip must include the following information:
  - Style descriptions
  - REVOLVE PO#
  - Vendor style numbers
  - Color names (color codes must always be accompanied by a color name)



- Sizes
  - Quantities (broken down by style, color and size)
  - “Ship To” and “Ship From” addresses
4. Do not list items that have not yet shipped.

## PRODUCT LABELING REQUIREMENTS:

Items that do not comply with the below labeling requirements will be refused by REVOLVE’s warehouse and returned to the vendor at the vendors expense, through a chargeback. Under some circumstances, REVOLVE may allow the vendor to send proper labeling to be hung or sewn into the garment at the vendors expense.

**Apparel Labeling:** All wearing apparel, including clothing and worn accessories, must comply with the U.S. Federal Trade Commission (FTC) labeling guidelines.

1. Product and care labels must be in English. Languages other than English are optional and may be included.
2. Product and care labels must be legible and attached to the garment in one of the following manners:
  - a. Product label can be sewn in or attached with a hangtag
  - b. Care labels must be sewn into the garment.
3. Product and care labels must include safe cleaning methods and any warnings about the cleaning method.
4. Products must include a label sewn inside the garment declaring the item’s country of origin and fabric content.

**Fur Labeling:** Please note that REVOLVE does not sell or purchase any items containing Asiatic raccoon. If REVOLVE receives any items containing Asiatic raccoon fur, they will be returned to the vendor, at the vendor’s expense for a full refund. If an item arrives at REVOLVE’s warehouse without the proper fur labeling, a representative of REVOLVE will reach out to the vendor asking for correct labeling. At that time, the vendor has the option to RA the goods so that the proper tag may be sewn into the garment and re-shipped to REVOLVE, at the vendor’s expense; or the vendor may ship the tag to REVOLVE and REVOLVE will have the tag sewn into the garment, at the vendor’s expense. REVOLVE’s preferred method is a hang tag with a safety pin.

For any wearing apparel, including footwear and accessories (not including handbags) containing any amount of faux or genuine animal fur, the following information must be included (see also the REVOLVE Fur Policy for additional information):

1. Product label must indicate all of the following:
  - a. If faux fur, list the material contents
  - b. If genuine fur:
    - i. Common name of the animal(s) that the fur came from (see Fur Policy for a list of approved names)
    - ii. Garment country of origin: country where garment was produced
    - iii. Fur origin: country where the fur originated
    - iv. State if the garment contains used fur
    - v. State if the fur is natural, pointed, dyed, bleached, colored, sheared, plucked or let out
    - vi. State if the fur is made up of (in whole or in substantial parts) paws, tails, bellies, side flanks, gills or other waste fur such as ears, throats, or scraps (and if so indicate which of those it contains)
    - vii. Care instructions for fur

## **INVOICE REQUIREMENTS:**

In order to facilitate timely payment, all invoices or payment inquiries must be sent to [accountspayable@revolvemail.com](mailto:accountspayable@revolvemail.com). For vendors who assign their invoices to a factor, it is the vendor's responsibility to send a copy of the invoice to REVOLVE's AP email account ([accountspayable@revolvemail.com](mailto:accountspayable@revolvemail.com)), as well as to the factor to ensure timely payment. Please put the vendor name in the subject of the email. The following information must be included on the invoice:

1. Vendor name and payee name, if different.
2. Remittance address where payment should be mailed.
3. REVOLVE PO#.
4. Quantity shipped by style number, size, and color.
5. Unit cost and total cost of each style shipped, net of applicable discounts.
6. Cost of freight, if any.
7. Payment terms.

## **CREDIT CARD CHARGES:**

REVOLVE requires that one purchase order/invoice be charged to our credit card at a time. Multiple purchase orders/invoices may not be combined into one credit card charge. Upon completion of transaction, the credit card receipt and accompanying invoice or pro-forma invoice must be emailed to [shippingapprovals@revolvemail.com](mailto:shippingapprovals@revolvemail.com).

## **CO-OP AGREEMENTS, EXCLUSIVES & MARKETING USAGE:**

**Co-op Agreements:** REVOLVE frequently looks to deepen its partnership with select vendors through Marketing Co-ops. Before a Marketing Co-op can be set in place between REVOLVE and a vendor, REVOLVE's 'Marketing Co-op Agreement Form' must be completed and returned to a REVOLVE buyer. REVOLVE's accounting department will automatically deduct any agreed upon amounts in the form of a credit memo on a future payment. REVOLVE's Marketing Co-op deductions will follow the schedule indicated below:

1. January 1 for the Spring season
2. April 1 for the Summer season
3. July 1 for the Fall season
4. October 1 for the Winter season

In the interest of both REVOLVE and our vendors, it is advised that vendors inform their accounting department of the upcoming deduction prior to the above schedule dates to avoid any delay in features and/or payments for both. For any other form of payment, please consult your buyer and/or REVOLVE's accounting department.

**REVOLVE Exclusives:** REVOLVE may reach out to select vendors to design exclusive products for REVOLVE. All exclusives must be shipped to REVOLVE with a "REVOLVE x Vendor" exclusive hang tag attached to the merchandise prior to shipping. Your REVOLVE buyer will provide you with additional information on obtaining the "REVOLVE x Vendor" exclusive hang tag. REVOLVE Exclusives may only be sold by REVOLVE during the first 90 days of an exclusive product's availability.

**Marketing Usage:** From time to time, REVOLVE may need to use a brand’s logo to promote products. By selling any merchandise to REVOLVE, vendors agree to grant REVOLVE the right to use their brand name and logo for any and all marketing purposes.

**TRADE DISCOUNTS:**

At any time during REVOLVE’s partnership with its vendors a trade discount may be requested for all purchase orders. Your REVOLVE buyer will be in touch with additional information and paperwork.

**NON-COMPLIANCE MONETARY CHARGES:**

In order to reach the highest quality service and product availability for our customers, it is imperative that our vendors work with us to achieve our goals. The goal of our Vendor Operations Guide is to ensure that our vendors fully understand and have a way of managing their business against the highest priority requirements. Failure to meet these needs results in costs to REVOLVE combined with rework, transportation, re-mediation, and research. As a result, we are enforcing a monetary non-compliance charge to pass these costs onto our vendors where appropriate. The goal of this non-compliance charge policy is by no means to generate revenue, but rather to promote an efficient operation with our partners and optimal service for our customers.

**Notification:** REVOLVE will inform vendors of any monetary charges it intends to levy on a vendor on the week that such charges are reported by our operations team. Affected vendors will be notified via email by REVOLVE. All non-compliance monetary charges will be handed as chargebacks and details will be provided in the notification email sent by REVOLVE.

**Chargeback Policy:** Vendors will be notified of any chargebacks issued via email. REVOLVE will approach chargebacks as credits, which will be automatically applied against the applicable invoice payment upon issuance of the chargeback. In cases where an order has been prepaid, a credit will be placed on the vendor’s account, which will be automatically applied against future invoice payments. If no future open orders exist with the vendor, we require a cash refund within 7 days of the initial email notification.

**Chargeback Rates:** Charges below will either be deducted from 1) applicable invoice at payment, 2) future invoice payment or 3) require a cash refund.

Unit	Description	Rate
Chargebacks	Incorrect/missing poly bag	\$1.00 per unit
	Incorrect/missing label on poly bag indicating style, color, size	\$1.00 per unit
	Incorrect/missing ticket on garment	\$3.00 per unit
	Shortages	\$5.00 per unit
	Unauthorized substitution/miss-shipments	\$10.00 per unit
	Missing (see pg. 5-6, Shipping Requirements, pg.7)	5% discount per unit
	Arrived damaged or dirty merchandise	20% off wholesale price per unit
	Late/incomplete reorders that have been confirmed	25% per unit
	Items showing on discounted site	50% off wholesale price of each unit
	Missing hang tag that must be sewn into garment	TBC at time of receipt

<b>Shipment</b>		
<b>Chargebacks</b>	Incorrect ship to address	\$25.00 per container
	Incorrect shipping method	\$50.00 per shipment
	Arrived damaged merchandise boxes	20% per damaged box
	Duplicate shipment	\$50.00 per shipment
	Mixed purchase orders within a container	\$25.00 per shipment (excludes backorders)
	Improperly labeled container	\$50.00 per shipment/box
	Incorrect/missing packing slip	\$50.00 per shipment/box
<b>Invoice</b>		
<b>Chargebacks</b>	Incorrect/missing information on invoice	\$25.00 per error
	Multiple purchase orders on one invoice	\$25.00 per invoice
	Incorrect amount charged to credit card	\$25.00 per charge
	Missing credit card receipt	\$25.00 per charge
	Multiple purchase orders/invoices charged on credit card at one time	\$25.00 per charge

**Chargeback Disputes:** The vendor has 30 days from the notification date to dispute a chargeback. To initiate dispute resolution, the vendor must contact its REVOLVE buyer and the Accounts Payable Department with the specific reasons for its Chargeback Dispute along with all evidence of compliance. If the vendor is able to provide sufficient evidence of compliance, REVOLVE/Eminent will reverse the chargeback.

**CONTACT INFORMATION:**

*Ship to Address (as shown on PO):*

Eminent Inc dba REVOLVE  
16716 Edwards Road  
Cerritos, CA 90703  
Phone: 562-926-5672/Fax: 714-977-4119

*Bill to Address:*

Eminent Inc., dba REVOLVE  
16800 Edwards Road  
Cerritos, CA 90703  
Phone: 562-926-5672/Fax: 714-977-4119

**PURCHASE ORDER CONTACTS:**

**ANNA SHU**, *Women's Buyer – 562.774.8560*  
anna@revolveclothing.com  
*Denise Hernandez, Buyers Assistant*  
denise.hernandez@revolvemail.com

**BELLA LEVERICH**, *Women's Buyer – 949.244.3144*  
bella.leverich@revolveclothing.com

**CASSIDY BURTON**, *Men's Fashion Director/Buyer – 818.521.1329*  
cassidy@revolveclothing.com  
*Kandice Hansen, Buyer/Assistant*  
kandice.hansen@revolveclothing.com

**CHRISTINE GONZALEZ**, *Women's Buyer – 310.433.9316*  
christine.g@revolveclothing.com  
*Mariella Stie, Buyers Assistant*  
mariella.stie@revolvemail.com

**CORI FRENCH**, *Women's Buyer - 707.292.6294*  
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*Lauren Urratio, Buyers Assistant*  
lauren.urratio@revolvemail.com

**ERIC ASENCE**, *Men's Buyer - 562.569.8202*  
eric@revolveclothing.com  
*Jesse Acevedo, Buyers Assistant*  
jesse.acevedo@revolvemail.com

**JAMES HAMMONDS**, *Men's Buyer – 213.448.1683*

james.hammonds@revolveclothing.com

*Colleen Ellis, Buyers Assistant*

colleen.ellis@revolvemail.com

**JENNIFER AMSBAUGH**, *Women's Buyer – 562.810.4574*

jennifer@revolveclothing.com

*Bella Leverich, Buyer/Assistant*

bella.leverich@revolveclothing.com

**KANDICE HANSEN**, *Men's Buyer – 562.824.4399*

Kandice.hansen@revolveclothing.com

**LAUREN COX**, *Women's Buyer – 949.205.9617*

lauren.cox@revolveclothing.com

**LAUREN URQUHART**, *Women's Buyer – 714.7856699*

lauren.urquhart@revolvemail.com

**LAUREN YERKES**, *Divisional Merchandise Manager – 562.810.1542*

lauren.b@revolveclothing.com

**STEPHANIE KENNEDY**, *Women's Buyer – 562.405.0127*

stephanie@revolveclothing.com

*Katherine Nguyen, Buyers Assistant*

katherine.nguyen@revolvemail.com

**STARLIN WELSH**, *Special Orders Buyer – 949.677.6864*

starlin@revolveclothing.com

**SHIPPING AND FULFILLMENT CONTACT:** shippingapprovals@revolvemail.com

**ACCOUNTS PAYABLE CONTACT:** accountspayable@revolvemail.com